

University Place School District Non-Resident Application for Enrollment

(Primary Residence is not within the University Place School District boundaries.)

2023/2024 School Year

- Check all that apply:**
- NEW Applicant (This is a first time request)
 - RENEWAL Applicant (I attended a UPSD school last year on a waiver.)
 - PARENT employed by the UPSD? Location: _____ Full Time Part Time
 - MOVED to a NEW ADDRESS. (Please check box if this is a new address.)

1. Submit a CHOICE TRANSFER REQUEST online to your resident school district by going to <https://eds.ospi.k12.wa.us/ChoiceTransferRequest>. Print out the confirmation email and attach to this application.
2. **New Applicants:** Have the CURRENT SCHOOL complete the NON-RESIDENT ENROLLMENT SCHOOL VERIFICATION form. Attach form along with grades, attendance, and discipline report to this application.
3. Applications will be processed on a first-come, first-served basis. Decisions for acceptance are made contingent on facility space, school enrollments, staffing and student programs.
4. Conditions for Transfer:
 - ✓ Space and appropriate educational programs available
 - ✓ School discipline records don't indicate violent or disruptive behavior
 - ✓ Provide own transportation to and from school
5. Application to attend a University Place school must be submitted annually.

Student Legal Name (print, please)	Grade to be Enrolled In	Date of Birth (mo/day/year)
Physical Address	City	State Zip Code
E-Mail Address		
Parent/Guardian Name	Best Contact Phone Number:	
Resident School District: _____	School Requested:	
Current School: _____	1 st Choice: _____	
	2 nd Choice: _____	

6. Identify any unique educational programs/classes and services that your student participated in at his/her last school.

PROGRAMS	ACADEMIC or BEHAVIOR RELATED SERVICES	MEDICAL SERVICES
<input type="checkbox"/> IEP/Special Education <input type="checkbox"/> ELL / ESL <input type="checkbox"/> Title I / LAP <input type="checkbox"/> Highly Capable (grades 1-7)	<input type="checkbox"/> Occupational Therapy <input type="checkbox"/> Physical Therapy <input type="checkbox"/> Speech / Language Services <input type="checkbox"/> 504 Services	<input type="checkbox"/> Health Plan <input type="checkbox"/> Medication Plan <input type="checkbox"/> Health Care Services – Describe:

7. Reason for the Non-Resident Enrollment request: _____
- I understand that if this request is approved, transportation is the parent's responsibility.
 I understand that proof of immunization status will be required before my child can attend school.

_____ Date

Parent / Guardian Signature

Please return application to: University Place School District 3717 Grandview Drive West University Place, WA 98466	Notification of approval or denial will be mailed in a timely manner once all application materials are submitted and the District reviews enrollment and program numbers for available space. If Applications are denied due to space, they will be reviewed based on the submission date <u>if</u> space becomes available.
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_____ / _____

School District Official Signature / School Name Date Accept OR Deny Reason

Office Only: Special Education Consult Date: _____ Choice Transfer Release Verified Online: _____